**DESCRIPTION OF ASSIGNMENT:**

Locate and research a community agency which serves children and families. Create a flyer, an information packet, and a presentation about the agency to demonstrate your understanding of the organization’s purpose and service to the community.

**PURPOSE OF ASSIGNMENT:**

Through completion of this assignment you should develop an in-depth understanding of community resources available to help children and families. Your work will encourage and welcome involvement with community resources. You will also gain practice in preparing materials to use in your future classroom.

**PROCESS:**

Sign up on the class wiki for an agency. Only one student may present on a given agency in each class. Below are specific components you are to cover:

* Five to ten minute presentation demonstrating research such as
  + local contacts, collected artifacts, and information from the flyer and information packet
* Flyer or brochure with relevant information including but not limited to
  + the agency’s mission
  + strengths of the agency
  + services provided
  + eligibility requirements
  + contact information
  + should demonstrate thought toward presentation and attractiveness
* Information packet with artifacts such as
  + agency documents to help others in class grasp the structure and purpose of the agency
  + materials to assist families in securing the agency’s services
  + assessment or follow-up materials used by the agency

**RESOURCES:**

Classroom notes and discussions as well as community research

**LOGISTICS:**

Due date: TBA

Percentage of course grade and points possible: 30% of total course grade

Format/Citations: APA; all documents word processed and professional